

Tri-County Schools Insurance Group

Executive Committee Meeting Agenda

Friday, January 17, 2020 at 9:30 AM

TCSIG Board Room

400 Plumas Blvd., Yuba City, CA 95991

ATTENDEES

Officers

Sutter Union High School Dist.	Ryan Robison	President
Glenn County Office of Ed.	Randy Jones	Vice President- Absent
Sutter County Supt. of Schools	Ron Sherrod	Secretary

Directors

Brittan	Staci Kaelin
Colusa County Office of Ed.	Serena Morrow- Absent
Feather River College	David Burris
Franklin Elementary School Dist.	Lisa Shelton
Lake Tahoe Community College	Shelley Hansen- Absent
Maxwell Unified School Dist.	Danielle Wilson
Modoc Joint Unified School Dist.	Tom O'Malley- Absent
Nuestro Elementary School Dist.	Bal Dhillon
Plumas Lake Elementary School Dist.	Ajit Kang, Jennifer Stephens
Sierra Plumas Joint Unified	Laraine Sei
Wheatland Elementary School Dist.	Craig Guensler
Yuba City Unified School District	Robert Shemwell
Yuba Community College Dist.	Mazie Brewington
Yuba County Office of Education	Mary Pa Hang
Wheatland High School	Jesse Castillo

Consultants

Advisor to TCSIG Executive Board	Mathew D. Evans
Delta Health Systems	Patrick McTighe, Monique Aguilar
Risk Strategies	Fred Cannon, Paul Harrison
USI	Steve Freeman

Staff

Chief Financial Officer	Lynn Whitlock
Finance and Operations Manager	Marisa Garramore

Visitors

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A. Call to Order

President Ryan Robison called the meeting to order at 9:31 AM.

B. Flag Salute

C. Roll Call

- a. Establish a Quorum

D. Public Comments

This is an opportunity for members of the public to address the Executive Board on any matter within the Executive Board's jurisdiction that is listed or not listed on the Agenda. To ensure fair and equal treatment of all who appear before the Executive Committee, and to expedite Executive Committee business, speakers will be limited to three minutes. The three-minute per speaker time limitation may be extended for good cause by the President, or by the majority vote of the executive committee. Anyone wishing to be placed on the Agenda for a specific topic should contact the TCSIG office and submit correspondence at least 10 days before the desired date of appearance.

No public comment.

E. Consent Agenda

- a. Approval of Minutes: December 13, 2019
b. Approval of Payments: December 2019

Motion to approve December 13, 2019 meeting minutes and approve payments for December 2019: David Burris

Second the motion: Danielle Wilson

The motion was approved unanimously by the voting members present as listed on page 1.

F. Reports

- a. President's Report

President Robison discussed a new closed session protocol where the workers' comp member districts will have a proprietary discussion during the closed session part of the meeting.

G. Information and Discussion Items

- a. Crowe: Jennifer Hall, CPA

- i. Upgrade to Financial Software

Lynn Whitlock reported that the audit was close to being complete and will be presented at the February 2020 meeting.

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Ms. Whitlock also reported that TCSIG is in the process of vetting financial software. The current software program is in excess of 20 years old. TCSIG will be soliciting advice from Crowe, LLP and is checking with the CAJPA Finance & Tech Group to see what software the group utilizes. The software will have security features with audit trails that can handle all 5 of TCSIG's programs; medical, dental, vision, property casualty, and workers' comp. Along with HR and Budget capabilities, the program will have cross over capabilities that will expand the accounting oversight and eliminate the reporting currently done by hand. The goal is to select a new program that will be sustainable for the next 20 years. The program will have check signing capabilities for electronic signatures of each signatory in a secure fashion. The new software will improve and enhance the operation.

b. TCSIG: Lynn Whitlock

i. Suite 220 Configuration

Lynn Whitlock presented the ideas for configuration of the board room. TCSIG will order banquet tables for the annual JPA meeting and have adequate storage for the tables when the room is rented. Ms. Whitlock asked the board for ideas that define their region, for example, Beale AFB, or an architectural structure, campaniles, landmarks such as Mt. Shasta or the Buttes. Mr. Evans requested input from the board on what they would like to see and what statement they would like to present on who TCSIG is. Marisa Garramore also noted that the design would be throughout the building in the lobby, hallway, and staircase. Mr. Evans will bring signage ideas and budgets to the board in the next few months on what they would like to see for signage on the TCSIG building as well as the directory in the first floor lobby.

c. County of Yuba Treasurer & Tax Collector: Dan Mierzwa

i. Review Yuba County Treasurer's Investment Policy

Ms. Whitlock presented the new investment policy that has remained unchanged for four years and has only had a minor change recently which added a new avenue to invest in. Ms. Whitlock said all of our funds are held in the Yuba County Treasury although we could use any Treasurer because TCSIG encompasses many different counties. Yuba County performs daily wires and the Treasurer has won awards such as the Treasurer of the Year. The current interest rate is 2.25% which is good for how conservative and secure we have to be. Yuba County has been the best performer for several years which is why TCSIG remains with Yuba County.

d. Anthem, Inc: Therese Nielsen

i. EAP and Behavioral Health Transition

Mr. Evans reported that TCSIG had recently contracted with Anthem. For months prior to implementation, TCSIG was researching networks and the changeover and received final

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authority in January. The program has now been implemented and the footprint has been broadened. All of TCSIG members can now access the entire Anthem network which wasn't happening with the previous vendor, HBA. For two years, TCSIG has been working with the HBA on updating their network, website, and portal. A follow up will be given in the Spring to discuss the outcome of the program. Delta Health Systems mailed new ID cards to each household outlining the new information. Delta Health Systems also mailed flyers on the Employee Assistance Program and included flyers on Live Health Online. Ms. Whitlock reported that there will be an overlap if people are seeing an HBA provider now so the providers can join the Anthem network if they aren't already in it now. With the transition, HBA has also been given time to get the claims processed to Delta Health Systems with this overlap. Ms. Whitlock reported that the members are happy with the transition and that Anthem does have crisis intervention help if there is a crisis at our schools. Mr. Evans reported that the network is much more robust. Anthem has committed to expanding the network because we have more challenges because of our remote members. Delta Health Systems and Anthem are working together to expand the network over the next four months. The new program will be reviewed every quarter.

e. Delta Health Systems: Patrick McTighe

i. 2020 Biometric Screening

Patrick McTighe reported that 2020 biometric screenings are in full swing. The vendor for 2020 has changed to Wellness Fx. This vendor has been used before and will have 7 year's worth of past data loaded into the software. Scheduling for the biometric has been complete through the month of February. Each school site has been contracted. The master calendar will be provided. Each school was given the opportunity to host a screening.

H. Closed Session

- a. Claims (1) pursuant to Subdivision (b) 54956.95 and 6276.26
- b. Personnel Pursuant to Section 54957(b) and Section 54957.6
- c. Report on status of programs and contracts pursuant to Government Code Section 54950; 6276.02 and 54956.87; 6276.30; 6276.44; 6276.48; 11126; 6254.25(h)(ii)
- d. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code 54956.9)
Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9
Three potential cases

No reportable action was taken during closed session.

In compliance with the Americans with Disabilities Act, if you need a disability-related medication or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Tri-County Schools Insurance Group Office, Marisa Garramore (530) 822-5299 or marisa@tcsig.com at least 48 hours in advance of the meeting.

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I. Action Items

- a. Resolution – Adopt the County of Yuba Investment Policy

MOTION: Motion to adopt Resolution 001 – Adopt the Yuba County Treasurer’s
Investment Policy: Robert Shemwell

Second: Craig Guensler

Motion passed:

13 - Yes

0 - No

0 - Abstain

4 - Absent

J. Items for Next Agenda

K. Adjournment

Motion to adjourn meeting: Craig Guensler

Second: David Burris

The motion was approved unanimously by the voting members present
as listed on page 1.

Meeting adjourned at 12:33 PM