

# Tri-County Schools Insurance Group

---

Executive Committee Meeting

Friday, January 22, 2016 at 9:30 am

Sutter County Superintendent of Schools Board Room

970 Klamath Lane, Yuba City, CA 95993

## ATTENDEES

### Officers

Sutter Union High School Dist.	Ryan Robison	President
Pierce Joint Unified	Daena Meras	Vice President
Yuba County Office of Ed.	Cindy Sutfin	Secretary

### Directors

Colusa County Office of Ed.	Julie Tucker
Feather River College	David Burris
Glenn County Office of Ed.	Randy Jones
Lake Tahoe Community College	Shelley Hansen
Maxwell Unified School Dist.	Danielle Wilson
Modoc Joint Unified School Dist.	Tom O'Malley
Plumas Lake Elementary School Dist.	Ajit Kang
Red Bluff Union High School Dist.	--absent
Sierra Plumas Joint Unified	Sue Roberts
Sutter County Supt. of Schools	Gail Atwood
Tahoe-Truckee Unified School Dist.	--absent
Tehama County Department of Ed.	Debbie Towne
Yuba City Unified School District	Robert Shemwell
Yuba Community College Dist.	Jacques Whitfield

### Employee Benefits Advisory Committee

Sutter Union High School Dist.	Lori Texeira
--------------------------------	--------------

### Consultants

ACORN	Tom Partlow
Crowe Horwath	Tina Tries
Delta Health Systems	Patrick McTighe, Jose Iniguez
Evans, Wieckowski, Ward & Scofield	Matt Evans
Marsh Consulting Group	Geoff Marsh
USI Insurance Services	Steve Freeman, Ana Uson
Woodruff-Sawyer	Gail Blagg, Bernardo Sarmiento

### Staff

Executive Director	
Finance Officer	Lynn Whitlock
Recorder	Dianna DeLashmutt

### Visitors

Nuestro Elementary	Joe Hendrix
--------------------	-------------

A. CALL TO ORDER

President Robison called the meeting to order at 9:35 a.m. He noted that a quorum of the Executive Committee was present.

B. COMMENTS FROM VISITORS

None

C. CONSENT AGENDA

1. APPROVAL OF MINUTES FOR NOVEMBER 20, 2015
2. APPROVAL OF PAYMENTS FOR NOVEMBER, DECEMBER 2015

MOTION:

A motion was made by Vice President Meras to accept the minutes and payments.

David Burris seconded the motion. The motion was approved unanimously by the members present as noted above.

D. REPORTS

1. PRESIDENT'S REPORT

President Robison welcomed everyone and thanked them for coming. He stated that at the November meeting he felt that some of the Executive Committee left the meeting feeling like "Chicken Little" and that the "sky was falling". President Robison stated that the reports in this meeting will give an exact analysis how TCSIG is doing and will be an upbeat meeting with accurate information about where TCSIG stands financially. He thanked the sub-committee and Matt Evans for assisting the TCSIG staff in the management of TCSIG.

2. MANAGEMENT REPORT

President Robison called for a closed session for this part of the meeting. Closed session began at 9:40 a.m.

Attendees: President Robison, Vice President Meras, Secretary Sutfin, Julie Tucker, David Burris, Randy Jones, Shelly Hansen, Danielle Wilson, Tom O'Malley, Ajit Kang, Sue Roberts, Gail Atwood, Debbie Towne, Robert Shemwell, Jacques Whitfield, Matt Evans, Steve Freeman, Geoff Marsh and Lynn Whitlock .

Open Session began at 10:30 a.m.

Attendees: President Robison, Vice President Meras, Secretary Sutfin, Julie Tucker, David Burris, Randy Jones, Shelly Hansen, Danielle Wilson, Tom O'Malley, Ajit Kang, Sue Roberts, Gail Atwood, Debbie Towne, Robert Shemwell, Jacques Whitfield, Matt Evans, Tom Partlow, Tina Treis, Patrick McTighe, Jose Iniguez, Geoff Marsh, Steve Freeman, Ana Uson, Gail Blagg, Bernardo Sarmiento, Joe Hendrix, Lynn Whitlock, and Dianna DeLashmutt.

There was not a report from Closed Session.

E. INFORMATION AND DISCUSSION ITEMS

1. STATUS ON MARKET SURVEY FOR PHARMACY BENEFIT MANAGER

Matt Evans stated that this item is being continued until the February 26<sup>th</sup> meeting as Tim Thomas from Crystal Clear Rx is still in the process of gathering information.

2. CURRENT STATUS OF TCSIG WELLNESS CENTER

Tom Partlow from Acorn Health Solutions informed the Executive Committee that the change from Healthstat to Acorn Health Solutions has been completed. He is impressed with the staff of the Wellness Center and informed the Executive Committee that due to wanting to contain costs, one Medical Assistant was let go and the hours of operation will be shortened to Monday – Thursday, 8 a.m. to 7 p.m., Friday, 8 a.m. to 5 p.m. and on Saturdays, 8 a.m. to Noon. If in the future, utilization is such that another Medical Assistant would be needed or the hours need to be increased, he would confer with the Executive Committee.

3. PRESENTATION BY ACTUARY, MARSH CONSULTING GROUP

Geoff Marsh, actuary of Marsh Consulting Group stated that TCSIG as a whole is doing well and that with the Cadillac Tax postponed until 2020 some pressure to change plans has been reduced. He stated that he will be bringing firm numbers to the February 26, 2016 Executive Committee Meeting.

F. ACTION ITEMS

1. RESOLUTION EC/2016-001 ADOPTING INVESTMENT POLICY OF YUBA COUNTY TREASURER

Lynn Whitlock explained that every year the Executive Committee must adopt the Investment Policy by resolution. This year's Investment Policy is the same one as last year.

MOTION:

Julie Tucker made a motion to adopt the Yuba County Investment Policy by resolution.

Danielle Wilson seconded the motion which was approved unanimously by the voting members listed above.

2. PRESENTATION OF INDEPENDENT AUDIT BY CROWE HORWATH

Tina Treis from Crowe Horwath went over the information contained in the annual independent audit of Fiscal year 2014-2015. TCSIG has been given an “unmodified opinion” which Ms. Treis indicated was the best opinion they can give. She complimented the staff of TCSIG and Lynn Whitlock, TCSIG's Finance Officer for their cooperation in getting the information to her staff during the audit process.

MOTION:

Jacques Whitfield made a motion to receive and file the annual audit report.

Gail Atwood seconded the motion which was approved unanimously by the voting members listed above.

3. CONSIDER CONSULTING CONTRACTS WITH CRYSTAL CLEAR RX, ACORN HEALTH SOLUTIONS, AND USI INSURANCE SERVICES OF NORTHERN CALIFORNIA (EMPLOYEE BENEFITS)

President Robison stated that this action item is being moved to closed session.

G. CLOSED SESSION

President Robison called the meeting into Closed Session at 11:10 a.m.

Attendees: President Robison, Vice President Meras, Secretary Sutfin, Julie Tucker, David Burris, Randy Jones, Shelly Hansen, Danielle Wilson, Tom O'Malley, Ajit Kang, Sue Roberts, Gail Atwood, Debbie Towne, Robert Shemwell, Jacques Whitfield, Gail Blagg, Matt Evans, and Lynn Whitlock.

1. Claims (1) pursuant to Subdivision (b) 54956.95.
2. Personnel Pursuant to section 54957(b) and Section 54957.6.
3. Report on Status of Programs and Contracts Pursuant to Government Code Section 54950 and 54956.87. Estimated Date of Disclosure: February 26, 2016.

H. OPEN SESSION

President Robison called the meeting into Open Session at 11:10 a.m.

Attendees: President Robison, Vice President Meras, Secretary Sutfin, Julie Tucker, David Burris, Randy Jones, Shelly Hansen, Danielle Wilson, Tom O'Malley, Ajit Kang, Sue Roberts, Gail Atwood, Debbie Towne, Robert Shemwell, Jacques Whitfield, Matt Evans, Tom Partlow, Tina Treis, Patrick McTighe, Jose Iniguez, Geoff Marsh, Steve Freeman, Ana Uson, Gail Blagg, Bernardo Sarmiento, Joe Hendrix, Lynn Whitlock, and Dianna DeLashmutt.

President Robison reported that the Executive Committee passed a motion to have TCSIG's Finance Officer Lynn Whitlock sign and execute after review from Matt Evans, contracts with Crystal Clear Rx, Acorn Health Solutions, and USI Insurance Co. The motion passed unanimously by the members present as noted above.

I. ITEMS FOR NEXT AGENDA

1. Consider rates for all programs
2. Delta Health Systems contract

J. ADJOURNMENT

President Robison called for a motion to adjourn the meeting.

MOTION:

Danielle Wilson moved to adjourn the meeting.

Julie Tucker seconded the motion. The motion was approved unanimously by the members present as noted above. The meeting was adjourned at 11:56 a.m.

Respectfully submitted  
Dianna DeLashmutt 1/22/16