

DRAFT
Tri-County Schools Insurance Group

Executive Committee Meeting
Friday, August 19, 2016 9:30 a.m.
Sutter County Superintendent of Schools Board Room
970 Klamath Lane, Yuba City, CA 95993

ATTENDEES

Officers

Sutter Union High School Dist.	Ryan Robison	President
Pierce Joint Unified	Daena Meras	Vice President
Yuba County Office of Ed.	Cindy Sutfin	Secretary

Directors

Colusa County Office of Ed.	Julie Tucker
Feather River College	David Burris
Franklin Elementary School Dist.	Lisa Shelton
Glenn County Office of Ed.	Randy Jones
Lake Tahoe Community College	--absent
Maxwell Unified School Dist.	Danielle Wilson
Modoc Joint Unified School Dist.	Tom O'Malley
Nuestro Elementary School Dist.	Joe Hendrix
Plumas Lake Elementary School Dist.	Ajit Kang
Plumas Joint Unified School Dist.	Susan Roberts
Sutter County Supt. of Schools	Gail Atwood
Wheatland Elementary School Dist.	Craig Guensler
Yuba City Unified School District	Robert Shemwell
Yuba Community College Dist.	--absent

Employee Benefits Advisory Committee

Sutter Union High School Dist.	Lori Texeira
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Consultants

Acorn Health Solutions	Tom Partlow
Delta Health Systems	Jose Iniguez
Evans, Wieckowski, Ward & Scofield	Matt Evans
USI Insurance Services	Steve Freeman, Ana Uson
Woodruff-Sawyer & Co.	Gail Blagg, Mike Krill, Bernard Sarmiento

Staff

Finance Officer	Lynn Whitlock
Recorder	Dianna DeLashmutt

Visitors

None

A. CALL TO ORDER

President Robison called the meeting to order at 9:30 a.m. He noted that a quorum of the Executive Committee was present.

B. COMMENTS FROM VISITORS

None

C. CONSENT AGENDA

1. APPROVAL OF MINUTES FOR MAY 20, 2016
2. APPROVAL OF PAYMENTS FOR MAY, JUNE, JULY 2016

MOTION:

A motion was made by Vice President Meras to accept the minutes and payments.

Danielle Wilson seconded the motion. The motion was approved unanimously by the members present as noted above.

D. REPORTS

1. PRESIDENT'S REPORT

President Robison welcomed everyone and thanked them for coming. He stated that it is a busy time of year and he appreciates everyone serving on the Executive Committee. He deferred the rest of his report to the Closed Session part of the meeting.

2. MANAGEMENT REPORT

Matt Evans reported:

- That the financial budgets for the medical, dental and vision plans are looking good so far this year. Lynn Whitlock, Finance Officer reviewed each program's budget with the Executive Committee.
- The transitions that took place July 1, 2016 went very well. Mr. Evans commended the TCSIG staff for their part in communicating with the service partners and members.
- The business cards collected from the CASBO trip have been reviewed and a list made up of potential members. Steve Freeman from USI Employee Benefits and the TCSIG staff will work together to contact the districts regarding TCSIG programs.

E. INFORMATION AND DISCUSSION ITEMS

1. WELLNESS CENTER UPDATE

Tom Partlow from Acorn Health Solutions informed the Executive Committee that:

- They have had a turnover in staff. Stephanie Dowden left to go to Santa Cruz. However, the Wellness Center is fully staffed with two nurse practitioners and two medical assistants. One of the two medical assistants will start on Monday. So Monday-Thursday, the NP is Michele Tomasulo. For Friday and Saturday, the NP is Florence Soba.

- The current medical assistant Elda is very enthusiastic and is a good fit for the Wellness Center.
- The Staff at the Wellness Center is working on a schedule for area flu shot clinics.
- They are coordinating with Delta TeamCare regarding the Disease Management program.
- *eVisit* will be ready when Michele is trained. Once she is trained, communications will be going out to promote *eVisit*.

2. DISEASE MANAGEMENT

Steve Freeman from USI Insurance Services went over his attached presentation on the Disease Management program. Currently there is not much utilization of this program. It was discussed how transferring the program to be integrated in the TCSIG Wellness Center would increase utilization of the program.

3. REFERENCE BASED PRICING

Steve Freeman from USI Insurance Services gave the attached presentation on Reference-Based pricing. He explained what it is and how TCSIG might want to consider it in the future. He also stated that he could invite one of the vendors who administer the Reference Based Pricing model to the Planning Meeting.

4. UPDATE FOR ACA REPORTING

Matt Evans stated that even though Delta Health Systems is ready to assist TCSIG employers with filing the 1095b, after discussion it was decided that it will not be necessary for Delta Health Systems to assist in filing, as most TCSIG employers already know what to do.

5. CRYSTAL CLEAR RX TRANSITION UPDATE

Matt Evans reviewed the role Crystal Clear RX did for TCSIG during the Pharmacy Benefits Manager changeover from Envision Rx Options to ProAct Inc., and what their role is in the future. He stated that they will audit ProAct for contract compliance and watch usage trends to make utilization recommendations.

6. PLANNING MEETING DISCUSSION

Matt Evans outlined some topics for the September Planning Meeting. He stated that:

- Geoff Marsh of Marsh Consulting Group will be presenting on a four tier rate structure program.
- Discussion on the Disease Management Program being integrated into the Wellness Center.
- Discussion on designing a Municipality Pool outside of the TCSIG pool.
- Mike Krill will be talking of items pertaining to the Property/Casualty program and a Worker's Comp component.

F. ACTION ITEMS

1. RATIFY CONTRACTS WITH VENDORS

President Robison stated that this action item will be discussed during closed session due to the proprietary information in the contracts.

G. CLOSED SESSION

President Robison called the meeting into Closed Session at 11:20 a.m.

Attendees: President Robison, Vice President Meras, Secretary Sutfin, Julie Tucker, David Burris, Joe Hendrix, Danielle Wilson, Tom O'Malley, Gail Atwood, Randy Jones, Ajit Kang, Susan Roberts, Robert Shemwell, Lisa Shelton, and Craig Guensler.

1. Personnel Pursuant to Section 54957(b) and Section 54957.6
Negotiator: President Robison

H. RETURN TO OPEN SESSION

President Robison returned the meeting to Open Session at 12:05 p.m.

Attendees: President Robison, Vice President Meras, Secretary Sutfin, Julie Tucker, David Burris, Joe Hendrix, Danielle Wilson, Tom O'Malley, Gail Atwood, Randy Jones, Ajit Kang, Susan Roberts, Robert Shemwell, Craig Guensler, Jose Iniguez, Mike Krill, Gail Blagg, Bernard Sarmiento, Steve Freeman, Ana Uson, Matt Evans, Lynn Whitlock and Dianna DeLashmutt.

President Robison stated that Craig Guensler made a motion to ratify the contracts that have been signed with ProAct Rx, Acorn Health Solutions, Crystal Clear Rx and USI Insurance Services.

Danielle Wilson seconded the motion. The motion was approved unanimously by the members present as noted above.

I. ITEMS FOR NEXT AGENDA

J. ADJOURNMENT

President Robison called for a motion to adjourn the meeting.

MOTION:

Tom O'Malley moved to adjourn the meeting.

Danielle Wilson seconded the motion. The motion was approved unanimously by the members present as noted above. The meeting was adjourned at 12:06 p.m.

Respectfully submitted
Dianna DeLashmutt 8/19/16