

# Tri-County Schools Insurance Group

Executive Committee Planning Meeting

Thursday, September 21, 2017 8:00am – 5:00pm and Friday, September 22, 2017 8:00am – 12:00pm  
Embassy Suites Sacramento Riverfront Promenade, Central Pacific Room  
100 Capitol Mall, Sacramento, CA 95814

## ATTENDEES

### Officers

Sutter Union High School Dist.	--absent	President
Pierce Joint Unified	Daena Meras	Vice President
Yuba County Office of Ed.	Cindy Sutfin	Secretary

### Directors

Colusa County Office of Ed.	Julie Tucker, Gail Osborne
Feather River College	David Burris
Franklin Elementary School Dist.	Lisa Shelton
Glenn County Office of Ed.	Randy Jones
Lake Tahoe Community College	Shelley Hansen
Maxwell Unified School Dist.	Danielle Wilson
Modoc Joint Unified School Dist.	Tom O'Malley
Nuestro Elementary School Dist.	Joe Hendrix
Plumas Lake Elementary School Dist.	Melody Bell
Sierra Plumas Joint Unified	Susan Roberts
Sutter County Supt. of Schools	Linda Protine
Sutter Union High School Dist.	Lori Texeira
Wheatland Elementary School Dist.	Craig Guensler
Yuba City Unified School District	Robert Shemwell
Yuba Community College Dist.	--absent

### Employee Benefits Advisory Committee

Plumas Lake Elementary School Dist. Heather Fowles

### Consultants

Acorn Health Solutions	Tom Partlow
American Health Group	Jeff Jennings, Ray Jennings
Anthem Blue Cross	Greg Gaunt, Sylvia Loftis
Bickmore	Mike Harrington
Crystal Clear Rx	Tim Thomas, Christine Bergman
Delta Health Systems	Patrick McTighe Dawn Goodman, Jeff Cox
Kingsley Bogard	Kim Bogard
Marsh Consulting	Brad Gauen
ProAct Inc.	Vanessa Flynn, Josh Allen
USI Insurance Services	Steve Freeman
Voya	Karen Powell
Woodruff-Sawyer & Co.	Gail Blagg, Bernard Sarmiento

### Staff

Administrator	Mathew D. Evans
Finance Officer	Lynn Whitlock
Recorder	Dianna DeLashmutt

### Visitors

None

A. CALL TO ORDER

Vice President Meras called the meeting to order at 8:04 a.m. She noted that a quorum of the Executive Committee was present.

B. COMMENTS FROM VISITORS

None

C. CLOSED SESSION

Vice President Meras called the meeting into closed session at 8:13 a.m.

Attendees: Vice President Meras, Secretary Sutfin, Julie Tucker, Gail Osborne, David Burris, Lisa Shelton, Randy Jones, Shelley Hansen, Danielle Wilson, Tom O'Malley, Joe Hendrix, Melody Bell, Susan Roberts, Linda Protine, Lori Texeira, Craig Guensler, Robert Shemwell, Heather Fowles, Tom Partlow, Tim Thomas, Christine Bergman, Patrick Mc Tighe, Dawn Goodman, Jeff Cox, Brad Gauen, Vanessa Flynn, Josh Allen, Greg Gaunt, Sylvia Loftis, Steve Freeman, Gail Blagg, Bernard Sarmiento, Matt Evans, Lynn Whitlock and Dianna DeLashmutt.

1. Report on status of programs and contracts pursuant to Government Code Section 54950 and 54956.87.

D. ADJOURNMENT

Vice President Meras adjourned the meeting for lunch at 12:02 p.m.

E. RECONVENE

Vice President Meras called the meeting to order at 1:16 p.m.

Attendees: Vice President Meras, Secretary Sutfin, Julie Tucker, Gail Osborne, David Burris, Lisa Shelton, Randy Jones, Shelley Hansen, Danielle Wilson, Tom O'Malley, Joe Hendrix, Melody Bell, Susan Roberts, Linda Protine, Lori Texeira, Craig Guensler, Robert Shemwell, Heather Fowles, Tom Partlow, Patrick Mc Tighe, Jeff Cox, Brad Gauen, Steve Freeman, Gail Blagg, Bernard Sarmiento, Karen Powell, Jeff Jennings, Ray Jennings, Mike Harrington, Matt Evans, Lynn Whitlock and Dianna DeLashmutt

F. REPORTS AND PRESENTATIONS

1. Report on status of programs and contracts pursuant to Government Code Section 54950 and 54956.87.

G. ADJOURNMENT

Vice President Meras called for a motion to adjourn the meeting.

MOTION:

Julie Tucker moved to adjourn the meeting.

Danielle Wilson seconded the motion. The motion was approved unanimously by the members present as noted above. The meeting was adjourned at 4:20 p.m.

**Friday, September 22, 2017**

H. RECONVENE

Vice President Meras reconvened the meeting and called for a closed session at 8:01 a.m.

Attendees: Vice President Meras, Secretary Sutfin, Julie Tucker, Gail Osborne, David Burris, Lisa Shelton, Randy Jones, Shelley Hansen, Danielle Wilson, Tom O'Malley, Joe Hendrix, Melody Bell, Susan Roberts, Linda Protine, Lori Texeira, Craig Guensler, Robert Shemwell, Heather Fowles, Matt Evans, Lynn Whitlock and Dianna DeLashmutt

1. Report on status of programs and contracts pursuant to Government Code Section 54950 and 54956.87.
2. Development of Goals for Administration, Programs, and Service Pursuant to Govt. Code 54950 and 54956.87. Estimated date of disclosure: November 3, 2017.

Attendees: Vice President Meras, Secretary Sutfin, Julie Tucker, Gail Osborne, David Burris, Lisa Shelton, Randy Jones, Shelley Hansen, Danielle Wilson, Tom O'Malley, Joe Hendrix, Melody Bell, Susan Roberts, Linda Protine, Lori Texeira, Craig Guensler, Robert Shemwell, and Kim Bogard.

3. Personnel Pursuant to Section 54957(b) and Section 54957.6

I. RETURN TO OPEN SESSION

Secretary Sutfin returned the meeting to Open Session at 12:20p.m.

Attendees: Secretary Sutfin, Julie Tucker, Gail Osborne, Lisa Shelton, Randy Jones, Shelley Hansen, Danielle Wilson, Tom O'Malley, Joe Hendrix, Melody Bell, Susan Roberts, Linda Protine, Lori Texeira, Craig Guensler, Robert Shemwell, and Kim Bogard.

Secretary Sutfin reported that before the two motions pertaining to personnel were done, Vice President Meras resigned from her position and from the Executive Committee.

MOTION 1

Craig Guensler made a motion to:

1. Create the new Finance and Operation manager as the listed salary range of \$85,000 to \$114,000 per year.
2. Eliminate the position of the current Customer Service Account Clerk position and lay off the current employee once the Finance and Operations Manager is filled.
3. No salary change to the position of Chief Finance Officer.

Linda Protine seconded the motion. The motion passed with 10 Yeses and 5 Nos.

MOTION 2

Randy Jones made a motion to create a subcommittee Interview Committee and it will consist of Ryan Robison, Linda Protine, Joe Hendricks, and Gail Osborne.

Craig Guensler seconded the motion and it passed with 13 Yeses, 1 No, and 1 Abstained.

J. ADJOURNMENT

Secretary Sutfin called for a motion to adjourn the meeting.

MOTION:

Julie Tucker moved to adjourn the meeting.

Gail Osborne seconded the motion. The motion was approved unanimously by the members present as noted above. The meeting was adjourned at 12:21 p.m.

Respectfully submitted

Dianna DeLashmutt 9/22/2017