

Tri-County Schools Insurance Group

Executive Committee Meeting

Friday, January 19, 2018, 9:30 a.m.

Sutter County Superintendent of Schools Board Room

970 Klamath Lane, Yuba City, CA 95993

ATTENDEES

Officers

Sutter Union High School Dist.	Ryan Robison	President
	Vacant	Vice President
Yuba County Office of Ed.	Cindy Sutfin	Secretary

Directors

Colusa County Office of Ed.	Gail Osborne
Feather River College	David Burris
Franklin Elementary School Dist.	Lisa Shelton
Glenn County Office of Ed.	Randy Jones
Lake Tahoe Community College	Shelley Hansen
Maxwell Unified School Dist.	Danielle Wilson
Modoc Joint Unified School Dist.	Nikki Guzman
Nuestro Elementary School Dist.	Joe Hendrix
Pierce Joint Unified	--absent
Plumas Lake Elementary School Dist.	Ajit Kang, Melody Bell
Sierra Plumas Joint Unified	Susan Roberts
Sutter County Supt. of Schools	Linda Protine
Wheatland Elementary School Dist.	--absent
Yuba City Unified School District	Doreen Osumi
Yuba Community College Dist.	Mazie Brewington

Employee Benefits Advisory Committee

Sutter Union High School Dist.	Lori Texeira
Plumas Lake Elementary School Dist.	Heather Fowles

Consultants

Acorn Health Solutions	Tom Partlow
Crystal Clear RX	Tim Thomas (by phone)
Delta Health Systems	Patrick McTighe
Marsh Consulting	Brad Gauen
USI Insurance Services	Steve Freeman, Ana Uson
Woodruff-Sawyer & Co.	Mike Krill

Staff

Administrator	Mathew D. Evans
Finance Officer	Lynn Whitlock
Recorder	Dianna Harrison

Visitors

Barbara Henderson

A. CALL TO ORDER

President Robison called the meeting to order at 9:30 a.m. He noted that a quorum of the Executive Committee was present.

B. COMMENTS FROM VISITORS

None

C. CONSENT AGENDA

1. APPROVAL OF MINUTES FOR NOVEMBER 3, 2017
2. APPROVAL OF PAYMENTS FOR NOVEMBER, DECEMBER 2017

MOTION:

A motion was made by Danielle Wilson to accept the consent agenda.

Gail Osborne seconded the motion. The motion was approved unanimously by the voting members present as listed on page 1.

D. REPORTS

1. PRESIDENT'S REPORT

President Robison welcomed everyone and thanked them for coming. He mentioned the 2018 meeting calendar and reminded everyone that the meeting in February is an important one. He also mentioned that the March JPA Luncheon meeting will be held at Ting's Refuge. He stated that the Subcommittee and Mr. Evans have been working on the long term financials and plans getting ready to go into rate setting. They have been looking at the financials on a monthly basis.

2. ADMINISTRATOR REPORT

Matt Evans reported:

- o This meeting will be a full one and reviewed the items on the agenda.
- o Thanked Lynn Whitlock for her hard work compiling, analyzing and forwarding reports to the actuary on a timely basis.

E. INFORMATION AND DISCUSSION ITEMS

1. REPORT OF STATUS OF BIOMETRIC SCREENINGS

Matt Evans reviewed the Biometric Screening Calendar showing the dates and locations scheduled for the 2018 year. Patrick McTighe of Delta Health Systems explained that for 2018, TCSIG is going to be using a new vendor for the screenings, PlushCare Biometrics. The new vendor will be using Quest for the phlebotomists and is the on-demand site. He stated that data will be shared with Delta Health Systems and the Wellness Center. He mentioned that along with the current incentives, for 2018, if members take their screening results to the Wellness Center in person or through *eVisit*, they will receive a \$25 gift card.

2. DISCUSSION OF YEAR TO DATE NUMBER IN OPEN SESSION

Patrick reported on the number of members and dollars spent for claims from last year to this year. He stated claims dollars have decreased and that if the trend continues, TCSIG is on track to put 2 million

plus into the reserves.

3. APPOINT SUB COMMITTEE MEMBER INTEREIM VICE PRESIDENT

President Robison stated that he is appointing Randy Jones to the Sub Committee. He has verified that he can do this legally and that Randy is a good choice for the committee as he is a CBO for Glenn County Office of Education and has been on the board for a long time.

F. CLOSED SESSION

President Robison called the meeting into Closed Session at 9:49 a.m.

Attendees: President Robison, Secretary Sutfin, Gail Osborne, David Burris, Lisa Shelton, Randy Jones, Shelley Hansen, Danielle Wilson, Nikki Guzman, Joe Hendrix, Ajit Kang, Melody Bell, Susan Roberts, Linda Protine, Doreen Osumi, Mazie Brewington, Tom Partlow, Patrick McTighe, Brad Gauen, Steve Freeman, Mike Krill, Matt Evans, and Lynn Whitlock

1. Claims (1) pursuant to Subdivision (b) 54956.95
2. Personnel Pursuant to Section 54957(b) and Section 54957.6
3. Report on status of programs and contracts pursuant to Government Code Section 54950 and 54956.87.

RETURN TO OPEN SESSION

President Robison returned the meeting to Open Session at 12:05 p.m.

Attendees: President Robison, Secretary Sutfin, Gail Osborne, David Burris, Lisa Shelton, Randy Jones, Shelley Hansen, Danielle Wilson, Nikki Guzman, Joe Hendrix, Ajit Kang, Melody Bell, Susan Roberts, Linda Protine, Doreen Osumi, Mazie Brewington, Barbara Henderson Tom Partlow, Patrick McTighe, Brad Gauen, Steve Freeman, Mike Krill, Matt Evans, Lynn Whitlock and Dianna Harrison.

President Robison reported there was no action to report from Closed Session. He then called for a 15 minute break. At 12:20 p.m. the meeting resumed.

G. ACTION ITEMS

1. RESOLUTION EC/2018-001 ADOPTING INVESTMENT POLICY OF YUBA COUNTY TREASURER

MOTION:

Randy Jones made a motion to adopt the EC/ 2018-001 Resolution for the Yuba County Investment Policy.

Linda Protine seconded the motion and it was approved unanimously by the voting members listed on page 1.

2. RATIFY DELTA HEALTH SYSTEMS CONTRACT

MOTION:

Joe Hendrix made a motion to ratify the Delta Health Systems contract.

Randy Jones seconded the motion which was approved unanimously by the voting members listed on page 1.

3. RATIFY BIOMETRIC SCREENING CONTRACT

Tabled until February 23, 2018 meeting.

4. RATIFY KENNADAY LEAVITT AMENDING LEGAL SERVICE CONTRACT

MOTION:

Linda Protine made a motion to ratify the Kennaday Leavitt legal service contract.

Danielle Wilson seconded the motion which was approved unanimously by the voting members listed on page 1.

5. RATIFY CROWE HORWATH CONTRACT

MOTION:

Randy Jones made a motion to ratify the Crowe Horwath Advisory Services contract.

Joe Hendrix seconded the motion which was approved unanimously by the voting members listed on page 1.

6. RATIFY BOARDS PRESIDENT'S INTERIM APPOINTMENT OF VICE PRESIDENT

President Robison has appointed Randy Jones to be the interim Vice President until the election in March.

MOTION:

David Burris made a motion to ratify the Board President's appointment of Randy Jones as interim Vice President.

Nikki Guzman seconded the motion which was approved unanimously by the voting members listed on page 1.

H. ITEMS FOR NEXT AGENDA

1. Biometric Screening Contract

I. ADJOURNMENT

President Robison called for a motion to adjourn the meeting.

MOTION:

Joe Hendrix moved to adjourn the meeting.

Danielle Wilson seconded the motion. The motion was approved unanimously by the members present as noted above. The meeting was adjourned at 12:39 p.m.

Respectfully submitted
Dianna Harrison 1/19/2018