

Tri-County Schools Insurance Group

Executive Committee Meeting Agenda

Friday, January 15, 2021 at 9:30 AM

NO GATHERING will be held at the TCSIG Board Room

ATTENDEES

Officers

Sutter Union High School Dist.	Ryan Robison	President
Glenn County Office of Ed.	Randy Jones	Vice President
Sutter County Supt. of Schools	Ron Sherrod	Secretary

Directors

Brittan	Staci Kaelin
Colusa County Office of Ed.	Serena Morrow
Feather River College	David Burris
Franklin Elementary School Dist.	Lisa Shelton
Lake Tahoe Community College	Shelley Hansen
Maxwell Unified School Dist.	Danielle Wilson
Modoc Joint Unified School Dist.	Tom O'Malley
Pierce Joint Unified School District	Daena Meras
Plumas Lake Elementary School Dist.	Ajit Kang- Absent
Sierra Plumas Joint Unified	Laraine Sei
Wheatland Elementary School Dist.	Craig Guensler
Yuba City Unified School District	Robert Shemwell- Absent
Yuba Community College Dist.	Kuldeep Kaur
Yuba County Office of Education	Mary Pa Hang

Employee Benefits Advisory Committee (EBAC)

Plumas Lake ESD	Heather Fowles- Absent
Sutter County Supt. of Schools	Monica Tejada- Absent

Consultants

Advisor to TCSIG Executive Board	Mathew D. Evans
Foster & Foster	Ann Byman
HealthComp	Jim Bouskos
Lozano Smith	Nick Clair
ProAct	Gretchen Stewart, David Mastrangelo
USI	Steve Freeman
Yuba Co. Treasurer	Dan Mierzwa

Staff

Chief Financial Officer	Lynn Whitlock
Finance and Operations Manager	Marisa Garramore
Administrative Clerk	Becca McIntosh

Visitors

Tri-County Schools Insurance Group
Executive Committee Meeting Agenda
Friday, January 15, 2021 at 9:30 AM
NO GATHERING will be held at the TCSIG Board Room

A. Call to Order

President Ryan Robison called the meeting to order at 9:32AM.

B. Flag Salute

C. Roll Call

- a. Establish a Quorum

D. Public Comments

This is an opportunity for members of the public to address the Executive Board on any matter within the Executive Board's jurisdiction that is listed or not listed on the Agenda. To ensure fair and equal treatment of all who appear before the Executive Committee, and to expedite Executive Committee business, speakers will be limited to three minutes. The three-minute per speaker time limitation may be extended for good cause by the President, or by the majority vote of the executive committee. Anyone wishing to be placed on the Agenda for a specific topic should contact the TCSIG office and submit correspondence at least 10 days before the desired date of appearance.

No public comment

E. Consent Agenda

- a. Approval of Minutes: November 6, 2020, December 10, 2020, December 18, 2020
b. Approval of Payments: October 2020, November 2020, December 2020

Motion to approve November 6, 2020, December 10, 2020, December 18, 2020 minutes and October 2020, November 2020, December 2020 payments: Daena Meras
Second: Danielle Wilson (I show Staci, please check with Lynn)
The motion was approved unanimously by the voting members present as listed on page 1.

F. Reports

- a. President's Report

Mr. Robison requested the board reorder information and discussion items so Dan Mierzwa, Yuba County Treasurer & Tax Collector, could be present.

Motion to reorder information and discussion items: Kuldeep Kaur
Second: Tom O'Malley

The motion was approved unanimously by the voting members present as listed on page 1.

Tri-County Schools Insurance Group

Executive Committee Meeting Agenda

Friday, January 15, 2021 at 9:30 AM

NO GATHERING will be held at the TCSIG Board Room

G. Information and Discussion Items

a. Pro Act: Gretchen Stewart, David Mastrangelo

i. Formulary Transition

Gretchen Stewart explained that ProAct is very familiar with transitioning members to the premium formulary and customer service agents are prepared to answer member questions and guide them through the transition. Member letters were mailed on December 23, 2020 and listed alternatives for their medication if it will no longer be covered. Ms. Stewart also explained an appeal process if a provider believes the member needs to stay on a medication that will no longer be covered and includes the submittal of clinical notes and verification that three alternative medication have been tried and did not help the patient. The Pharmacy and Therapeutics Committee reviews medications and alternatives regularly and are in charge of creating the formularies. Mr. Mastrangelo stated that formularies are fluid, changing often due to new medications or due to medications being removed from the market. They are aware that the moving to the premium formulary can cause a disruption at first but they are confident in their process and believe the transition should go smoothly.

b. Health Comp: Jim Bouskos

i. Thorough briefing on the completion of transition and opening day and beyond

Jim Bouskos stated the HealthComp team has been working hard to stay on task and on time for TCSIG. They have reviewed the Plan Documents, building out the TCSIG member portal, trained their customer services staff and continued working with TCSIG to set up the monthly billings. He explained that HealthComp will hold the first 250-500 claims for an audit to make sure their system is processing them correctly so the rest of the claims will flow through properly. HealthComp is building an enrollment portal for TCSIG which should be ready by July 2021. The portal will be customized so TCSIG members can make their enrollment selections, districts can make updates or add/remove members and TCSIG can pull reports.

c. TCISG: Lynn Whitlock and Marisa Garramore

i. Sage Transition

Lynn Whitlock stated TCSIG is using the new system and the old system while staff is getting fully trained and information gets input into the new system. The Sage consultant, LeShawd Thompson has a few more trainings to conduct. Marisa Garramore explained that staff has input two months of data in the new system including wires, transfers, checks and payments.

Tri-County Schools Insurance Group

Executive Committee Meeting Agenda

Friday, January 15, 2021 at 9:30 AM

NO GATHERING will be held at the TCSIG Board Room

d. County of Yuba Treasurer & Tax Collector: Dan Mierzwa

i. Review Yuba County Treasurer's Investment Policy

Dan Mierzwa explained the 2021 investment policy and stated the main change was from December 2020 which adds additional investing options for municipalities. He also explained that Yuba County Treasurer has not changed any of Tri-County Schools investments

Entered closed session at 10:50 AM.

H. Closed Session

a. Claims (1) pursuant to Subdivision (b) 54956.95 and 6276.26

b. Personnel Pursuant to Section 54957(b) and Section 54957.6

c. Report on status of programs and contracts pursuant to Government Code Section 54950; 6276.02 and 54956.87; 6276.30; 6276.44; 6276.48; 11126; 6254.25(h)(ii)

d. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code 54956.9)

Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9

Three potential cases

Returned to open session at 12:17PM.

No action was taken during closed session.

I. Action Items

a. Request for adoption of Resolution #2021-001 – Adopt the County of Yuba Investment Policy

Motion to adopt Resolution #2021-001 – Adopt the County of Yuba Investment Policy:

Kuldeep Kaur

Second: Craig Guensler

Sutter Union High School Dist.	Ryan Robison	Yes
Glenn County Office of Ed.	Randy Jones	Yes
Sutter County Supt. of Schools	Ron Sherrod	Yes
Brittan	Staci Kaelin	Yes
Colusa County Office of Ed.	Serena Morrow	Absent
Feather River College	David Burris	Yes
Franklin Elementary School Dist.	Lisa Shelton	Absent
Lake Tahoe Community College	Shelley Hansen	Yes
Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Tom O'Malley	Yes
Pierce Joint Unified School District	Daena Meras	Yes

In compliance with the Americans with Disabilities Act, if you need a disability-related medication or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Tri-County Schools Insurance Group Office, Marisa Garramore (530) 822-5299 or marisa@tcsig.com at least 48 hours in advance of the meeting.

Tri-County Schools Insurance Group

Executive Committee Meeting Agenda

Friday, January 15, 2021 at 9:30 AM

NO GATHERING will be held at the TCSIG Board Room

Plumas Lake Elementary School Dist.	Ajit Kang	Absent
Sierra Plumas Joint Unified	Laraine Sei	Yes
Wheatland Elementary School Dist.	Craig Guensler	Yes
Yuba City Unified School District	Robert Shemwell	Absent
Yuba Community College Dist.	Kuldeep Kaur	Yes
Yuba County Office of Education	Mary Pa Hang	Yes

- b. Request for adoption of Resolution #2020-006- Ratify Silver Resolution congratulating Lynn Whitlock on 25 years of dedicated service to Tri-County Schools Insurance Group
Motion to adopt Resolution #2020-006- Ratify Silver Resolution congratulating Lynn Whitlock on 25 years of dedicated service to Tri-County Schools Insurance Group:
Danielle Wilson
Second: Staci Kaelin

Sutter Union High School Dist.	Ryan Robison	Yes
Glenn County Office of Ed.	Randy Jones	Yes
Sutter County Supt. of Schools	Ron Sherrod	Yes
Brittan	Staci Kaelin	Yes
Colusa County Office of Ed.	Serena Morrow	Absent
Feather River College	David Burris	Yes
Franklin Elementary School Dist.	Lisa Shelton	Absent
Lake Tahoe Community College	Shelley Hansen	Yes
Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Tom O'Malley	Yes
Pierce Joint Unified School District	Daena Meras	Yes
Plumas Lake Elementary School Dist.	Ajit Kang	Absent
Sierra Plumas Joint Unified	Laraine Sei	Yes
Wheatland Elementary School Dist.	Craig Guensler	Yes
Yuba City Unified School District	Robert Shemwell	Absent
Yuba Community College Dist.	Kuldeep Kaur	Yes
Yuba County Office of Education	Mary Pa Hang	Yes

Reentered closed session at 12:20PM.

Returned to open session at 12:56PM.

No action was taken during closed session.

J. Items for Next Agenda

In compliance with the Americans with Disabilities Act, if you need a disability-related medication or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Tri-County Schools Insurance Group Office, Marisa Garramore (530) 822-5299 or marisa@tcsig.com at least 48 hours in advance of the meeting.

Tri-County Schools Insurance Group

Executive Committee Meeting Agenda

Friday, January 15, 2021 at 9:30 AM

NO GATHERING will be held at the TCSIG Board Room

K. Adjournment

Motion to adjourn the meeting: Danielle Wilson

Second: Daena Meras

Sutter Union High School Dist.	Ryan Robison	Yes
Glenn County Office of Ed.	Randy Jones	Absent
Sutter County Supt. of Schools	Ron Sherrod	Yes
Brittan	Staci Kaelin	Yes
Colusa County Office of Ed.	Serena Morrow	Absent
Feather River College	David Burris	Absent
Franklin Elementary School Dist.	Lisa Shelton	Absent
Lake Tahoe Community College	Shelley Hansen	Absent
Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Tom O'Malley	Absent
Pierce Joint Unified School District	Daena Meras	Yes
Plumas Lake Elementary School Dist.	Ajit Kang	Absent
Sierra Plumas Joint Unified	Laraine Sei	Yes
Wheatland Elementary School Dist.	Craig Guensler	Yes
Yuba City Unified School District	Robert Shemwell	Absent
Yuba Community College Dist.	Kuldeep Kaur	Absent
Yuba County Office of Education	Mary Pa Hang	Yes

Meeting adjourned at: 12:58PM