

## Tri-County Schools Insurance Group

Executive Committee Meeting Agenda

Friday, June 18, 2021 at 9:30 AM

**NO GATHERING will be held at the TCSIG Board Room**

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### ATTENDEES

#### Officers

Sutter Union High School Dist.	Ryan Robison	President
Glenn County Office of Ed.	Randy Jones	Vice President
Sutter County Supt. of Schools	Ron Sherrod	Secretary

#### Directors

Brittan	Staci Kaelin	
Colusa County Office of Ed.	Aaron Heinz	
Feather River College	David Burris- <b>Absent</b>	
Franklin Elementary School Dist.	Lisa Shelton	
Lake Tahoe Community College	Shelley Hansen	
Maxwell Unified School Dist.	Danielle Wilson- <b>Absent</b>	
Modoc Joint Unified School Dist.	Tom O'Malley	
Pierce Joint Unified School District	Daena Meras	
Plumas Lake Elementary School Dist.	Ajit Kang	
Sierra Plumas Joint Unified	Laraine Sei	
Wheatland Elementary School Dist.	Craig Guensler- <b>Absent</b>	
Yuba City Unified School District	Robert Shemwell (leaving at 10:45am)	
Yuba Community College Dist.	Kuldeep Kaur- <b>Absent</b>	
Yuba County Office of Education	Mary Pa Hang	

#### Employee Benefits Advisory Committee (EBAC)

Plumas Lake ESD	Heather Fowles- <b>Absent</b>
Sutter County Supt. of Schools	Monica Tejada- <b>Absent</b>

#### Consultants

Advisor to TCSIG Executive Board	Mathew D. Evans
Anthem Blue Cross	Therese Nielsen
HealthComp	Renee Stout, Justin Fillmore
Risk Strategies	Paul Harrison, Fred Cannon
TCSIG Wellness Center	Somer Bryd, Shae Smith, Tatiana Hurtado, Jenna McCall
USI	Steve Freeman

#### Staff

Chief Financial Officer	Lynn Whitlock
Finance and Operations Manager	Marisa Garramore
Administrative Clerk	Becca McIntosh

#### Visitors

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A. Call to Order

President Ryan Robison called the meeting to order at 9:32am.

B. Flag Salute

C. Roll Call

- a. Establish a Quorum

D. Public Comments

This is an opportunity for members of the public to address the Executive Board on any matter within the Executive Board's jurisdiction that is listed or not listed on the Agenda. To ensure fair and equal treatment of all who appear before the Executive Committee, and to expedite Executive Committee business, speakers will be limited to three minutes. The three-minute per speaker time limitation may be extended for good cause by the President, or by the majority vote of the executive committee. Anyone wishing to be placed on the Agenda for a specific topic should contact the TCSIG office and submit correspondence at least 10 days before the desired date of appearance.

No public comment.

E. Consent Agenda

- a. Approval of Minutes: April 23, 2021  
b. Approval of Payments: April 2021, May 2021

Motion to approve April 23, 2021 meeting minutes, April 2021 and May 2021 payments:

Tom O'Malley

Second: Daena Meras

Motion passed

Sutter Union High School Dist.	Ryan Robison	Yes
Glenn County Office of Ed.	Randy Jones	Yes
Sutter County Supt. of Schools	Ron Sherrod	Yes
Brittan	Staci Kaelin	Yes
Colusa County Office of Ed.	Serena Morrow	Yes
Feather River College	David Burris	<b>Absent</b>
Franklin Elementary School Dist.	Lisa Shelton	Yes
Lake Tahoe Community College	Shelley Hansen	Yes
Maxwell Unified School Dist.	Danielle Wilson	<b>Absent</b>
Modoc Joint Unified School Dist.	Tom O'Malley	Yes
Pierce Joint Unified School District	Daena Meras	Yes
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Yuba City Unified School District	Robert Shemwell	Yes
Yuba Community College Dist.	Kuldeep Kaur	<b>Absent</b>
Yuba County Office of Education	Mary Pa Hang	Yes

#### F. Reports

##### a. President's Report

President Ryan Robison stated they have made it through a long school year but they are not done yet. The board is going to have some heavy issues come up, but this will not be a problem for them it will be an opportunity.

#### G. Information and Discussion Items

##### a. TCSIG: Becca McIntosh, Lynn Whitlock, Marisa Garramore

###### i. Construction Project

###### 1. Review Critical Path

###### 2. Cooperation with Sutter in accessing elevator

###### ii. Financial Software Transition Update

###### iii. 2022 Meeting Calendar Amendment

Becca McIntosh reviewed the updated construction schedule with the board. The project has been delayed due to unforeseen mechanical failure at the truss plant but Webb Construction will be doing whatever they can to try to make up some time. She also explained how TCSIG has been working with the tenants to keep them informed on the project and how they coordinated with Sutter to have a security guard onsite since the COVID screeners will no longer be there. The security guard will be in place to help direct patients and members to the correct suites and to secure the conference room that is being used for the alternate entrance.

Lynn Whitlock reviewed the TCSIG transition to the new financial software. She stated TCSIG has completely moved to the Sage program and it has been great. Marisa Garramore stated she likes the new invoicing process, the approval process for billing, and how the program is cloud based so it can be used remotely. Ms. Garramore also noted that board member Daena Meras has admin access just in case Ms. Whitlock is out of the office and approvals need to be made.

Marisa Garramore showed the board the 2022 Executive Committee Meeting calendar. The main update to the 2022 Executive Committee Meeting calendar is one meeting has been removed but there is a change one more will be removed. She also stated the dates for the September Planning Meeting was adjusted as well.

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b. Chamber of Commerce

i. Ribbon Cutting 400 Plumas

Marisa Garramore introduced Jacki Lee from the Chamber of Commerce. Ms. Lee was not able to attend the meeting but TCSIG has been working with her to schedule a ribbon cutting for 400 Plumas Blvd once the Portico is complete. TCSIG would like to have the ribbon cutting on August 12, 2021 from 5:00pm to 7:00pm. This event will have a MC from the Chamber, a building tour, a keynote speaker and a raffle. TCSIG admin is requesting that all TCSIG board members attend the ribbon cutting. The Chamber will be sending TCSIG a template invitation and suggested we use local media to promote the event.

c. Acorn Health Group: Shea Smith, Tatiana Hurtado, Somer Byrd

i. Introduce New Provider

ii. Introduce Wellness Challenge

iii. Healow App Functionality

Somer Byrd introduced the new Wellness Center provider, Shea Smith, Tatiana Hurtado and Jenna McCall. Ms. Byrd also introduced Mary 'Connie' Casimiro who is a phlebotomist/medical assistant that has also joined their team. Next Ms. Byrd reviewed the 12 week fitness challenge that is coming up and how members will be able to work with the providers at the Wellness Center during this challenge. There are several ways to win and the prizes will be Apple watches. Ms. Byrd reviewed the Healow App which the Wellness Center utilizes and how they have reactivated appointment scheduling through the app so members can make their own appointment. Another new option on the app is to complete your COVID screening and to let the Wellness Center know you have arrived. Ms. Byrd also explained they have a software called Deerwalk which provides analytics for the Wellness Center and they have been able to use this data to help patients. The Wellness Center has also added more appointments and are seeing more utilization.

d. HealthComp: Justin Fillmore

i. HC Online

Justin Fillmore provided an update on the HealthComp enrollment platform. They are currently 95% complete and emails will be going out shortly for admin logins. HealthComp will have training for the enrollment platform on June 24, 2021 and June 29, 2021 to prepare for the July 1, 2021 launch date.

e. Anthem Blue Cross: Therese Nielsen

i. Anthem Relationship

ii. Status of JAA agreement

Therese Nielsen gave the board an update on Anthem's relationship with TCSIG and the status of the JAA agreement. Ms. Nielsen said that Anthem and TCSIG have a good relationship and they have worked on several big projects together like the Plan Documents, JAA agreement and the third-party administrator transition. They are currently working on the JAA agreement. Ms. Nielsen has been working hard to get

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TCSIG connected to the correct people at Anthem for their questions and requested changes. Ms. Nielsen said they are down to the BAA portion of the agreement and they anticipate it being completed by the end of July.

- f. USI: Steve Freeman
  - i. Anthem Blue Cross Joinder of Litigation
  - ii. Sutter Health Class Action Settlement

Steve Freeman explained two class action lawsuits TCSIG will be joining. The first is the Anthem Blue Cross Joinder which will need to be filed by November 15, 2021. The second one is a Sutter Health Class action settlement. This one will be split pro rata to employers who had claims with Sutter facilities. TCSIG has filed for this one. Individuals can file themselves but we are not sure how it will be distributed.

- g. Risk Strategies: Fred Cannon, Paul Harrison
  - i. Introduce Thomas McGee
  - ii. Status on AssetWorks

Paul Harrison introduced Thomas McGee which is a new third-party administrator that will be starting July 01, 2021. Thomas McGee has many years of experience with K-12 schools and are nationally recognized. This change does not change anything for the districts because they will still be contacting Risk Strategies if there is a claim. Mr. Harrison stated Thomas McGee really understands the TCSIG philosophy and will continue to look for ways to cover claims instead of looking for ways not to cover a claim.

Mr. Harrison then gave an update on the AssetWorks inspections. AssetWorks have been going to each district and evaluating the properties to get the current value. He said that these walkthroughs have been going smoothly and they only have one more district to go. He anticipates these being completed by August 2021. AssetWorks will also have a portal for districts where they can add or subtract items for their district.

Entered closed session at 10:58am.

#### H. Closed Session

- a. Claims (1) pursuant to Subdivision (b) 54956.95 and 6276.26
- b. Personnel Pursuant to Section 54957(b) and Section 54957.6
- c. Report on status of programs and contracts pursuant to Government Code Section 54950; 6276.02 and 54956.87; 6276.30; 6276.44; 6276.48; 11126; 6254.25(h)(ii)
- d. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code 54956.9)

Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9

Three potential cases

Returned to open session at 11:58am.

No actions to report from closed session.

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### I. Action Items

- a. ACTION ITEM: Request for adoption of Resolution #2021-004 Amend Meeting Calendar  
Motion to adopt Resolution #2021-004 Amend Meeting Calendar: Aaron Heinz  
Second: Randy Jones  
Motion passed

Sutter Union High School Dist.	Ryan Robison	Yes
Glenn County Office of Ed.	Randy Jones	Yes
Sutter County Supt. of Schools Brittan	Ron Sherrod	Yes
Colusa County Office of Ed.	Staci Kaelin	Yes
Feather River College	Serena Morrow	Yes
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Yuba County Office of Education	Kuldeep Kaur	<b>Absent</b>
	Mary Pa Hang	Yes

- b. ACTION ITEM: Discussion and possible approval of FY 2021/2022 Budget recommendation  
Item was tabled until August 2021 meeting.

### J. Items for Next Agenda

Budget 2021/2022

Plan Document

### K. Adjournment

Motion to adjourn meeting: Daena Meras

Second: Aaron Heinz

Meeting adjourned at 12:00pm.

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	Serena Morrow	Yes

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Yuba County Office of Education	Mary Pa Hang	Yes

In compliance with the Americans with Disabilities Act, if you need a disability-related medication or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Tri-County Schools Insurance Group Office, Marisa Garramore (530) 822-5299 or [marisa@tcsig.com](mailto:marisa@tcsig.com) at least 48 hours in advance of the meeting.