

Tri-County Schools Insurance Group

Executive Committee Meeting Agenda

Friday, August 13, 2021 at 9:30 AM

NO GATHERING will be held at the TCSIG Board Room

ATTENDEES

Officers

Sutter Union High School Dist.	Ryan Robison	President
Glenn County Office of Ed.	Randy Jones	Vice President
Sutter County Supt. of Schools	Ron Sherrod	Secretary- Absent

Directors

Brittan	Staci Kaelin- Absent
Colusa County Office of Ed.	Serena Morrow, Aaron Heinz
Feather River College	David Burris- Left at 1:03pm
Franklin Elementary School Dist.	Lisa Shelton
Lake Tahoe Community College	Shelley Hansen- Left at 1:03pm
Maxwell Unified School Dist.	Danielle Wilson
Modoc Joint Unified School Dist.	Tom O'Malley- Left at 1:10pm
Pierce Joint Unified School District	Daena Meras
Plumas Lake Elementary School Dist.	Ajit Kang
Sierra Plumas Joint Unified	Laraine Sei- Absent
Wheatland Elementary School Dist.	Craig Guensler- Left at 1:00pm
Yuba City Unified School District	Robert Shemwell- Absent
Yuba Community College Dist.	Kuldeep Kaur- Left at 1:03pm
Yuba County Office of Education	Mary Pa Hang

Employee Benefits Advisory Committee (EBAC)

Plumas Lake ESD	Heather Fowles- Absent
Colusa COE	Brenda Ramirez

Consultants

Acorn Health Group	Suzette Campbell
Advisor to TCSIG Executive Board	Mathew D. Evans
Delta Dental	Ryan Neese
HealthComp	Renee Stout, Jim Bouskos, Justin Fillmore, Linda Duran
Lozano Smith	Nick Clair
Risk Strategies	Paul Harrison, Fred Cannon
USI	Steve Freeman
VSP	Christina Packwood

Staff

Chief Financial Officer	Lynn Whitlock
Finance and Operations Manager	Marisa Garramore
Administrative Clerk	Becca McIntosh

Visitors

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A. Call to Order

President Ryan Robison called the meeting to order at 9:30am.

B. Flag Salute

C. Roll Call

- a. Establish a Quorum

D. Public Comments

This is an opportunity for members of the public to address the Executive Board on any matter within the Executive Board's jurisdiction that is listed or not listed on the Agenda. To ensure fair and equal treatment of all who appear before the Executive Committee, and to expedite Executive Committee business, speakers will be limited to three minutes. The three-minute per speaker time limitation may be extended for good cause by the President, or by the majority vote of the executive committee. Anyone wishing to be placed on the Agenda for a specific topic should contact the TCSIG office and submit correspondence at least 10 days before the desired date of appearance.

No public comment.

E. Consent Agenda

- a. Approval of Minutes: June 18, 2021

- b. Approval of Payments: June 2021, July 2021

Motion to approve June 2021 minutes and June 2021 & July 2021 payments: Aaron Heinz

Second: Tom O'Malley

Motion passed

Sutter Union High School Dist.	Ryan Robison	Yes
Glenn County Office of Ed.	Randy Jones	Yes
Sutter County Supt. of Schools	Ron Sherrod	Absent
Brittan	Staci Kaelin	Absent
Colusa County Office of Ed.	Serena Morrow	Yes
Feather River College	David Burris	Yes
Franklin Elementary School Dist.	Lisa Shelton	Yes
Lake Tahoe Community College	Shelley Hansen	Yes
Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Tom O'Malley	Yes
Pierce Joint Unified School District	Daena Meras	Yes
Plumas Lake Elementary School Dist.	Ajit Kang	Yes
Sierra Plumas Joint Unified	Laraine Sei	Absent
Wheatland Elementary School Dist.	Craig Guensler	Yes
Yuba City Unified School District	Robert Shemwell	Absent
Yuba Community College Dist.	Kuldeep Kaur	Yes
Yuba County Office of Education	Mary Pa Hang	Yes

F. Reports

In compliance with the Americans with Disabilities Act, if you need a disability-related medication or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Tri-County Schools Insurance Group Office, Marisa Garramore (530) 822-5299 or marisa@tcsig.com at least 48 hours in advance of the meeting.

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a. President's Report

Mr. Robison thanked everyone for attending the meeting even though it is a busy time of year with school starting.

G. Information and Discussion Items

a. TCSIG Admin: Lynn Whitlock, Marisa Garramore, Becca McIntosh

- i. Amend Meeting Calendar
- ii. Review proposed closed session agenda for September planning meeting
- iii. Becca to provide updating status on construction projects (i.e. portico, building paint job, signage, elevator, lobby)
- iv. Ribbon Cutting
- v. FY 2021/2022 Budget Recommendation
- vi. Discussion on upcoming audit 8/16-8/20

Marisa Garramore reviewed a proposed calendar amendment that would change the location of the September Planning meeting to the Lake Natoma Inn in Folsom, CA. Ms. Garramore explained this change needed to be made due to the original location doing renovations which would interfere with the meeting. Ms. Garramore showed a layout of the new. Becca McIntosh reviewed the menu and Historic Folsom map.

Ms. McIntosh provided an update on the building projects at 400 Plumas Blvd. Photos of the completed portico, elevator and TCSIG sign were shown. Ms. McIntosh explained how the tenants were cooperative during these projects especially when an alternate entrance was needed during the portico project. She also stated there are additional projects, one being updated signage and new furniture for the lobby.

Ms. Garramore explained to the board that the ribbon cutting date has been changed to November 04, 2021 due to the Chamber of Commerce accidentally double booking the original date. TCSIG plans to invite the board, vendors, media, City Counsel, and any members to the ribbon cutting. She also said there will still be a building tour, a speech by President Ryan Robison, hors d'oeuvres, and a business card raffle. The ribbon cutting will be held at 5:30pm but may be adjusted for daylight savings time.

Lynn Whitlock reviewed the 2021/2022 budget recommendation and asked if anyone had any questions on the changes. Ms. Whitlock reviewed the audit which will start next week and will be completed remotely. She said there has been a lot of changes with the implementation of a new financial system mid-year and with changes to some of the third-party administrators. Matt Evans also mentioned this will be a critique year for the new financial system and he would like to have continuing education trainings for the TCSIG staff on the new financial system.

b. EBAC: Heather Fowles and Brenda Ramirez

- i. Review of 8/4/2021 EBAC Meeting
- ii. Delta Dental: Ryan Neese

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1. Propose dental plan enhancements
- iii. VSP: Christina Packwood
 1. Propose vision network enhancements: Costco and Walmart
 2. Introduce plan benefit enhancements: blue light lenses

Marisa Garramore introduced Brenda Ramirez from Colusa County Office of Education. Ms. Garramore explained the Employee Benefits Advisory Committee (EBAC) representative Heather Fowles was not able to attend the meeting today and the other representative was no longer eligible for the position so TCSIG has been looking for an alternate representative. TCSIG contacted several EBAC members regarding the position and Brenda Ramirez was recommended. Ms. Ramirez explained she has been attending the EBAC meetings for the last year and is interested in filling the open representative position. Ms. Ramirez also provided a review of the most recent EBAC meeting where they discussed possible dental and vision enhancements.

Ryan Neese from Delta Dental reviewed the proposed dental plan enhancements and changes that were discussed at the EBAC meeting. He explained that some of the changes discussed were things Delta Dental have made their standard but these changes have not been made to the TCSIG plan because they do not changes to the TCSIG plan without TCSIG knowledge and input. Some of the changes and enhancements discussed were sealants, IV sedation, implants, and congenital missing teeth. He also stated that some additional enhances that could be made down the line would be additional orthodontic coverage, night guards, additional exams and cone beam CTs.

Christina Packwood from VSP presented the proposed vision plan enhancements that were discussed at the EBAC meeting. She explained that the top lens enhancements used by TCSIG members but are not covered are anti-glare, polycarbonate lens, and UV protection. Ms. Packwood suggests TCSIG add coverage for anti-glare, blue light lens, and polycarbonate adult lenses, all with a copay amount. She also suggests adding the Light Care program which would allow members to use their VSP benefit for nonprescription lens like blue light lenses, and she suggests adding Costco and Walmart as in-network providers.

- c. Acorn Health Group: Suzette Campbell
 - i. Job Description for Patient Advocate
 - ii. Status of Construction

Suzette Campbell reported the TCSIG Wellness Center has seen 270 more patients than they did in 2020 at this time. Ms. Campbell introduced the newest addition to the Wellness Center team, Ary Spilkin. Ms. Spilkin is the new Patient Advocate, dietician and analytics person. Ms. Campbell shared a blueprint for the TCSIG Wellness Center expansion and the estimated timeline. They are hoping to start the project in November and keep the Wellness Center running normally during the project.

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- d. HealthComp: Jim Bouskos, Renee Stout, Justin Filmore, Linda Duran
 - i. Status of Online Enrollment
 - 1. District Training
 - 2. Admin Guide
 - 3. Other Insurance
 - ii. Plan Document
 - iii. Drafting exclusion language for the plan

Justin Fillmore provided a live demo of the new HCOOnline Enrollment Form and reviewed the Admin Guide that was provided to TCSIG's district HR contacts. He also answered questions regarding the enrollment form and the Other Insurance Form.

Jim Bouskos presented the Plan Document and asked the board for questions. He stated Linda Duran was on the meeting to help field any question they may have. No questions were asked at this time.

Mr. Bouskos finished up by stating the Enrollment Form is considered a work progress so they will keep working on the form and moving forward.

Entered closed session at 11:17am.

H. Closed Session

- a. Claims (1) pursuant to Subdivision (b) 54956.95 and 6276.26
- b. Personnel Pursuant to Section 54957(b) and Section
- c. 54957.6
- d. Report on status of programs and contracts pursuant to Government Code Section 54950; 6276.02 and 54956.87; 6276.30; 6276.44; 6276.48; 11126; 6254.25(h)(ii)
- e. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code 54956.9)
Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9
Three potential cases

Returned to open session: 12:49pm

Not action to report

I. Action Items

- a. ACTION ITEM: Request for adoption of Resolution #2021-006 Amend Meeting Calendar
Motion to adopt Resolution #2021-006 Amend Meeting Calendar: Danielle Wilson
Second: David Burris
Motion passed

Sutter Union High School Dist.	Ryan Robison	Yes
Glenn County Office of Ed.	Randy Jones	Yes
Sutter County Supt. of Schools	Ron Sherrod	Absent

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Colusa County Office of Ed.	Serena Morrow	Yes
Feather River College	David Burris	Yes
Franklin Elementary School Dist.	Lisa Shelton	Yes
Lake Tahoe Community College	Shelley Hansen	Yes
Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Tom O'Malley	Yes
Pierce Joint Unified School District	Daena Meras	Yes
Plumas Lake Elementary School Dist.	Ajit Kang	Yes
Sierra Plumas Joint Unified	Laraine Sei	Absent
Wheatland Elementary School Dist.	Craig Guensler	Yes
Yuba City Unified School District	Robert Shemwell	Absent
Yuba Community College Dist.	Kuldeep Kaur	Yes
Yuba County Office of Education	Mary Pa Hang	Yes

- b. ACTION ITEM: Discussion and possible approval of FY 2021/2022 Budget recommendation

Motion to approve FY 2021/2022 Budget: Aaron Heinz

Second: Tom O'Malley

Motion passed

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Glenn County Office of Ed.	Randy Jones	Yes
Sutter County Supt. of Schools	Ron Sherrod	Absent
Brittan	Staci Kaelin	Absent
Colusa County Office of Ed.	Serena Morrow	Yes
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Modoc Joint Unified School Dist.	Tom O'Malley	Yes
Pierce Joint Unified School District	Daena Meras	Yes
Plumas Lake Elementary School Dist.	Ajit Kang	Yes
Sierra Plumas Joint Unified	Laraine Sei	Absent
Wheatland Elementary School Dist.	Craig Guensler	Yes
Yuba City Unified School District	Robert Shemwell	Absent
Yuba Community College Dist.	Kuldeep Kaur	Yes
Yuba County Office of Education	Mary Pa Hang	Yes

- c. ACTION ITEM: Discussion and possible approval of dental plan enhancements

Postponed to September Planning Meeting

- d. ACTION ITEM: Discussion and possible approval of vision plan enhancement

Postponed to September Planning Meeting

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e. ACTION ITEM: Discussion and possible approval of Plan Document

Motion to approve Plan Document: Tom O'Malley

Second: Danielle Wilson

Motion passed

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Colusa County Office of Ed.	Serena Morrow	Yes
Feather River College	David Burris	Yes
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Plumas Lake Elementary School Dist.	Ajit Kang	Yes
Sierra Plumas Joint Unified	Laraine Sei	Absent
Wheatland Elementary School Dist.	Craig Guensler	Yes
Yuba City Unified School District	Robert Shemwell	Absent
Yuba Community College Dist.	Kuldeep Kaur	Yes
Yuba County Office of Education	Mary Pa Hang	Yes

f. ACTION ITEM: Discussion and possible approval of hiring policy

Postponed at this time.

Break for lunch 12:52pm

Entered closed session: 1:03pm

Returned to open session: 2:18pm

No action to report from closed session.

g. ACTION ITEM: Discussion and possible approval of MOC

Motion to approve MOC: Aaron Heinz

Second: Daena Meras

Motion passed with a quorum of the Property Casualty members of the Executive Committee.

Sutter Union High School Dist.	Ryan Robison	Yes
Glenn County Office of Ed.	Randy Jones	Absent
Sutter County Supt. of Schools	Ron Sherrod	Absent
Brittan	Staci Kaelin	Absent

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Franklin Elementary School Dist.	Lisa Shelton	Yes
Lake Tahoe Community College	Shelley Hansen	Absent
Maxwell Unified School Dist.	Danielle Wilson	Yes
Modoc Joint Unified School Dist.	Tom O'Malley	Absent
Pierce Joint Unified School District	Daena Meras	Yes
Plumas Lake Elementary School Dist.	Ajit Kang	Yes
Sierra Plumas Joint Unified	Laraine Sei	Absent
Wheatland Elementary School Dist.	Craig Guensler	Absent
Yuba City Unified School District	Robert Shemwell	Absent
Yuba Community College Dist.	Kuldeep Kaur	Absent
Yuba County Office of Education	Mary Pa Hang	Yes

J. Items for Next Agenda

K. Adjournment

Motion to adjourn meeting: Serena Morrow

Second: Danielle Wilson

Meeting adjourned at 2:19pm

Sutter Union High School Dist.	Ryan Robison	Yes
Glenn County Office of Ed.	Randy Jones	Yes
Sutter County Supt. of Schools Brittan	Ron Sherrod	Absent
	Staci Kaelin	Absent
Colusa County Office of Ed.	Serena Morrow	Yes
Feather River College	David Burris	Absent
Franklin Elementary School Dist.	Lisa Shelton	Yes
Lake Tahoe Community College	Shelley Hansen	Absent
Maxwell Unified School Dist.	Danielle Wilson	Yes
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Wheatland Elementary School Dist.	Craig Guensler	Absent
Yuba City Unified School District	Robert Shemwell	Absent
Yuba Community College Dist.	Kuldeep Kaur	Absent
Yuba County Office of Education	Mary Pa Hang	Yes