

TRI-COUNTY SCHOOLS INSURANCE GROUP

EXECUTIVE COMMITTEE MEETING AGENDA Friday, June 28, 2019 at 9:30 AM Sutter County Superintendent of Schools Board Room 970 Klamath Lane, Yuba City, CA 95993

ATTENDEES

Officers

Sutter Union High School Dist.	Ryan Robison	President
Glenn County Office of Ed.	Randy Jones	Vice President
Yuba County Office of Ed.	Cindy Sutfin	Secretary

Directors

Brittan	Staci Kaelin
Colusa County Office of Ed.	Serena Morrow
Feather River College	David Burris- Absent
Franklin Elementary School Dist.	Lisa Shelton- Absent
Lake Tahoe Community College	Shelley Hansen- Absent
Maxwell Unified School Dist.	Danielle Wilson
Modoc Joint Unified School Dist.	Elizabeth Guzman
Nuestro Elementary School Dist.	Lori Tapia Lindblad
Plumas Lake Elementary School Dist.	Ajit Kang
Sierra Plumas Joint Unified	Laraine Sei- Absent
Sutter County Supt. of Schools	Tom Reusser
Wheatland Elementary School Dist.	Craig Guensler
Wheatland Union High School	Jesse Castillo- Absent
Yuba City Unified School District	Doreen Osumi
Yuba Community College Dist.	Mazie Brewington

Employee Benefits Advisory Committee

Plumas Lake Elementary School Dist.	Heather Fowles- Absent
Sutter Union High School Dist.	Lori Texeira- Absent

Consultants

Acorn Health Solutions	Tom Partlow
Delta Health Systems	Thy Seng, Patrick McTighe
USI	Steve Freeman
Woodruff Sawyer	Gail Blagg
Webb Construction	Dino Webb

Staff

Administrator	Mathew D. Evans
Finance and Operations Manager	Marisa Garramore
Administrative Clerk	Becca McIntosh

Visitors

Yuba Community College Dist.- Staff	Brian Condrey, Nili Kirschner, Lynette Garcia
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A. Call to Order

Meeting called to order at 9:30AM.

B. Flag Salute

C. Roll Call

I. Establish a Quorum

D. Public Comments

Brian Condrey from Yuba Community College District reviewed his contacts with the Board and TCSIG Administrative Office regarding plan exclusion 22. Mr. Condrey stated after receiving a letter from TCSIG stating the issue will be address in the fall he attempted to contact the TCSIG Administrative Office for clarification but was not receiving a response. He then stopped by the TCSIG office and spoke with staff. He then said he received an email from Mr. Evans that stated exclusion 22 would be added to the agenda in October but Mr. Condrey stated that there is no October meeting on the meeting schedule. Mr. Condrey requested that a board member make a motion to have plan exclusion 22 added as an action item to the August 16, 2019 meeting.

Nili Kirschner from Yuba Community College District requested that an action item be added to the August 16, 2019 agenda to remove plan exclusion 22 and any language that would deny medically necessary treatments for transgender people.

Lynette Garcia from Yuba Community College District addressed the board regarding plan exclusion 22 stating that this is excluding children and adults from psychiatric care and counseling. Ms. Garcia stated that as a nurse and nurse educator she feels strongly that we need to have counseling/psychiatric care available for these individuals as the suicide rate is very high.

E. Consent Agenda

I. Approval of Minutes: May 24, 2019

2. Approval of Payments: May 2019

Motion to approve May 24, 2019 meeting minutes and approve payments for May 2019: Cindy Sutfin

Second the motion: Tom Reusser

The motion was approved unanimously by the voting members present as listed on page 1.

F. Reports

I. President's Report

President Robison stated it will be a very busy meeting with a lot of information and a lot of contracts to go over. President Robison reported that the

subcommittee has been working closely with Mr. Evans reviewing vendor contracts, construction scheduling and rent projections for the new property.

2. Administrator Report
Mr. Evans deferred his report to closed session.

G. Information and Discussion Items

1. Webb Construction- Dino Webb
Present status on construction budget, build schedule and milestone targets
Mr. Webb provided an overview of the building plans and budgets to the Board. He explained that phase 1 is the administrative offices, phase 2 is the conference center, and phase 3 is the breakroom, bathrooms, and copy room. Mr. Webb also noted that construction should start on July 15, 2019 and should be completed in Mid-October 2019.

2. Trident Property- Bobby McNeil
 - i. Review Due Diligence report
 - a. Progress of renting Pharmacy Suite
 - b. Overview of Tenant Meeting
 - a. Review existing vendors servicing building

Bobby McNeil and Tyler Larcom of Trident Property Management were unable to attend so Mr. Evans updated the Board on the new building. Mr. Evans provided the Board with the vendors, new and old that will be working to maintain the building. Trident Property Management has recently switched janitorial vendors and is going out to bid for a new landscape company and elevator monitoring company.

Mr. Evans stated he has had positive meetings with property managers, Ms. Cindy French and Mr. Doug Gilbert from the tenant, Sutter Health and we now have a contract in place to provide maintenance service for their suites in the building.

Mr. Evans also stated that he has taken the vacant suite off the market until negotiations are completed with Sutter. He noted that there have been indications that Sutter may want to expand into that area of the building.

3. Acorn Health Solutions– Tom Partlow
 - a) Management of Clinic
 - b) Monthly letters to membersTom Partlow reviewed how the Clinic has been doing this year. He stated the Clinic has seen 1700 patients year to date and continue to convert visitors into full time patients. Along with that the Clinic has done 121 Healthcare Bluebook in the first quarter of 2019 to help steer patients to the right providers. Next

Mr. Partlow went over how TCSIG members have learned when to use the Clinic vs the emergency room which helps saves on claims. Mr. Partlow then noted that the nurse practitioners are so well trained that they try to turn every visit into a wellness encounter so they can help prevent further health issues. The Clinic has also been expanding their hours and added a second nurse practitioner to the Clinic staff two days a week to provide additional services as well as expanding the evisit services. They have also started reaching out via letter to members to try to get them to come in for follow up appointments and they are working on setting up similar notifications to be sent as a text message.

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Administrative Clerk	Becca McIntosh

Entered closed session at 10:10AM

H. Closed Session

1. Claims (1) pursuant to Subdivision (b) 54956.95 and 6276.26
2. Personnel Pursuant to Section 54957(b) and Section 54957.6
 - a) TCSIG Personnel Negotiations
 - b) Contract Negotiations with TCSIG C.E.O.

3. Report on status of programs and contracts pursuant to Government Code Section 54950; 6276.02 and 54956.87; 6276.30; 6276.44; 6276.48; 11126; 6254.25(h)(ii)
4. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code 54956.9)
Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9
One potential case

Returned to Open Session at 12:21PM

President Ryan Robison stated there were no actions taken during closed session.

I. Action Items

Craig Guensler motioned to authorize President Ryan Robison to sign resolutions adopting action items 1-9.

Second the motion: Randy Jones

The motion was approved unanimously by the voting members present as listed on page 1.

1. Ratify ProAct Contract Addendum
2. Ratify Delta Health Systems Contract Addendum
3. Ratify Woodruff Sawyer Contract Addendum
4. Ratify Safety National Contract
5. Ratify Company Nurse Contract
6. Ratify Public School Works Contract
7. Ratify Athens Contract
8. Ratify USI Brokerage Contract
9. Ratify USI Workers' Comp Contract

J. Items for Next Agenda

President Robison stated an action item will be added to the August 16, 2019 agenda for the Board to vote on removing plan exclusion 22 and any language that denies medically necessary treatment for transgender people.

K. Adjournment

Motion to adjourn meeting: Doreen Osumi

Second: Elizabeth Guzman

The motion was approved unanimously by the voting members present as listed on page 1.

Meeting adjourned at 12:26PM